



MANAGEMENT COMMITTEE MINUTES

Monday 04 March 2019, at Nimbin Law

Meeting commenced 1735hrs

Acknowledgment of Country

1. **MINUTE TAKER:** David Spain
2. **COMMITTEE MEMBERS PRESENT:**, Theresa Biscoe [Vice President], Peter Hughes [Treasurer], David Spain [Secretary], Stephanie Seckold, Kylie Cain, Cat Anderson

Apologies: Diana Roberts [President]

Guest: Matt Kelly, Compliance Co-Ordinator, LCC

3. **CHAIRPERSON:** Theresa Biscoe
4. **NON-CONTENTIOUS ANNOUNCEMENTS / CONFLICTS OF INTEREST:** Nil
5. **MINUTES OF LAST COMMITTEE MEETING :**

The chairperson traversed the draft minutes of last committee meeting on 03-02-2019.

Cat / Stephanie	That the draft minutes of 03-02-2019 be accepted.	Carried
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6. **CCTV -- Matt Kelly from LCC:** Matt handed around a diagram showing existing & proposed cameras. For some 3 years, LCC has been chasing both State and Federal government for a CCTV grant. Last year it was successful; the proposed grant of \$250,000 includes Nimbin. \$100,000 for Nimbin will come from the State plus \$11,000 from an LCC grant. The system was rebuilt in 2010 after a lightning strike, but the Sibley Street section has not been working for some years. Some vegetation trimming may become necessary. Quotations have been sought from known providers (contractors); LCC are preparing the specifications. The new cameras are either fixed or PTZ (pan-tilt-zoom) cameras, which latter shift focus automatically. The cameras transmit by wireless and can be controlled from the police station. LCC has an MOU with the police; this allows them to view & manipulate contemporaneously but not to download images or access historical material without an event number & consent. The digital data, being visuals from 14 cameras, is stored in a hard drive at the police station for thirty (30) days. The improvements must be in place by October.
7. **BUSINESS ARISING FROM LAST COMMITTEE MINUTES :**

Drone photography: Quote is about \$600 for main street + some extra. We can place this footage on our website, which has an SEO [search engine optimization], to constitute an overview of the business precinct from which chamber members can be identified. The NCOC plan is to use the drone footage as a marketing & membership drive. The footage will be taken to businesses and shown off laptop to encourage them to join the chamber, with each member able to pay Matt for a link into specific shops. Only members will have access rights. Peter advised that we have about \$4500 cash but commitments to web developer are about \$2000.

Kylie / Stephanie	That Biskit commission Matt to supply drone footage as per quote and invoice Peter.	Carried
Peter/Stephanie	That members signing up prior to 30-06-19 be treated as members for the ensuing year.	Carried

Mural Tins: Biskit has not yet collected.

NLRE Mural: Julie & Elspeth have purchased the boards and are attending to painting (at Figtree Building, Community Centre) in the immediate future.

Awning & Mural Lighting: Bislit reported that Peter at RPC says the choices of equipment were made on basis of affordability, durability and regulatory requirements for public lighting (which last must be observed under our funding terms). If we want “ambient” under-awning lighting then it should be as a secondary system. The mural lighting is totally within NCOC discretion.

Website: To be transferred from Nell to NCOC. Not all members are listed on website, member data has not been uploaded, committee composition needs updating, Cat to supply photo. Biskit to liaise with Nell.

8. CORRESPONDENCE:

The secretary tabled a spreadsheet of correspondence:--

To / From	Item	Outcome
NSW Government	Brochure re Aged, Mature & Skills Funding	Handout at GM
Co-Ord Co-Op	Rainbow mural	General business

9. BUSINESS ARISING FROM CORRESPONDENCE: Nil

10. TREASURER’S REPORT

The treasurer tabled a Financial Report.

Peter /David	That the financial report be adopted	Carried
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10. APPLICATIONS FOR MEMBERSHIP: Nil.

11. Entry to Nimbin Signs

With the approval of the original artist, Stephanie will touch up (restore) both sides of the roadside sign outside the Bush Factory, for \$500 - \$700 (depending on time taken at \$10ph), using car enamel paints. There is only \$8 in the mural fund (+ unopened mural tins) so maybe we have to request SBVRL funds. Item adjourned pending written quote & paint pricing from Stephanie.

12. RAINBOW CAFÉ MURAL REQUEST

The secretary tabled a request by Co-Ordination Co-Operative seeking \$11241 towards structural & artwork for a mural. Biskit & David advised that they are both members of CoCo, which is a non-distributing co-op (pays no dividends), and which cannot distribute value to members on wind-up, so felt no conflict of interest if request dealt with as a standard mural. This conflict issue not resolved.

Usually we have contributed only to artists & paints, not to structural parapet construction or repairs (which latter are a “heritage” condition of the development). The NLRE mural was \$6900 including Weathertex board & weather proofing but did include an allowance of \$1500 to repair damage (to skillion roof allegedly caused by artists?).

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General thought was that we support the project in principle but there be no contribution to construction of the parapet, drainage, specialist services (such as engineers) etc., but only to the Weathertex board, artist & paint. Maybe contribution could also be obtained by Application to Lismore Community Grants Fund (applications close by end of March). Item adjourned pending clarification of proposal given changes to museum site layout, with a speaker to be invited for more discussion of budget.

13. INVITATION TO NEW LCC GENERAL MANAGER

Shelly Oldham to be invited to our GM after next on 18-03-2019.

- 14. GM Planning:** 6pm Monday 18-03-2019. **Agenda:** NCOC Activity Update (by Diana), WorkSafe, Museum DA. Is advertised in NGT's Chamber Chat. Biskit to put a funky poster around town & make flyers; Cat to deliver flyer to businesses. David to invite David Piesse to the GM. Museum DA plans (for 11 shops at cost \$2m) are on view at VIC; Biskit will borrow out & bring same to GM. Stephanie to arrange modest catering (finger food) at budget \$200.

End: 1920hrs

Next NCOC Committee Meeting: 5.30pm Monday 01 April 2019 at Nimbin Law